

“RESOLVING CONCERNS”-

1. Being a charitable organisation run by volunteers, the charity is not subject to the Employment Act. This does not however excuse the charity from having a formal procedure in place deal with internal concerns.
PROCEDURE:-
2. In the event of any concern from a volunteer regarding any internal MVF matter being made formally to the Secretary, or a Trustee, every effort to resolve the concern informally should be made between the parties concerned. If resolution is not possible then the Secretary or Trustee concerned should arrange for any further necessary preliminary enquiries to be made, in order to gather relevant facts and consider whether or not there is a serious misconduct case to be answered.
3. If there is a case, then the process will follow the course set out above in paragraph 2.3 of the Serious Misconduct procedure.

Last reviewed March 2019